



EIGHTH GOVERNING BODY MEETING

OF

KARNATAKA EVALUATION AUTHORITY

CHAired BY

CHAIRPERSON OF KEA GOVERNING BODY

&

**PRINCIPAL SECRETARY TO GOVERNMENT OF
KARNATAKA**

**PLANNING, PROGRAMME MONITORING AND
STATISTICS DEPARTMENT**

DATE: 31-03-2015

TIME: 10.30 AM

VENUE

Committee Room

No. 252, 2nd Floor, 2nd Gate,

M.S. Building, Bangalore 560 002

AGENDA SUBJECT 1

TO CONFIRM THE RESOLUTIONS OF THE 7TH GOVERNING BODY MEETING OF KEA HELD ON 25TH AUGUST 2014.

The Governing Body is requested to confirm the resolutions and please note the action taken on subjects where action was called for, which are-

1. **Item 2:** The resolution fixing the term of co-opted members of the Technical Committee of KEA as two years, with provision that a member may be co-opted to the Technical Committee for a maximum of two terms(four years) has been notified vide notification number KEA 151 EVN 2014 dated 15th September 2014.
2. **Item 3:** No action called for as the contents of expenditure and receipts were noted by the Governing Body.
3. **Item 4:** The “*Technical Manual*” approved by the Governing Body has been has been given for printing. The printed books are expected in a week.
4. **Item 5:** The approved report of the Governing body on the affairs of KEA for the year 2013-14 was placed in the General Body meeting held on 06th November 2014. The General Body was pleased to accept it.
5. **Item 6:** The new website has been designed through KEONICS. It is pending to be launched for want of server space which is to be given by E-Governance department.
6. **Item 7:** The resolution that Consultants for Procurement and Evaluation of KEA be given “*Satisfactory Service Allowance*” for every completed year of satisfactory service rendered by them in KEA at the rate of 5% of the honoraria per completed year has been given effect to in the only eligible case that KEA came across.
7. **Item 8:** The decision on the subject was deferred. It is being put as subject number 2 of this meeting.

AGENDA SUBJECT 2

TO FIX THE REMUNERATION PAYABLE TO INDEPENDENT ASSESSORS FOR GRADING OF EVALUATION REPORTS

The subject as it was put in the previous meeting was as follows-

It is submitted that as per the Output Grading Manual sanctioned in the Fifth Governing Body meeting, all evaluation reports are to be graded by Independent Assessors empanelled as per the Empanelment Manual. The empanelment of Independent Assessors is scheduled to take place on 27th August 2014. For carrying out the task of output grading they need to be remunerated.

It is recommended to consider their remuneration linked with the cost of the evaluation being graded as follows-

Sl. no.	Cost of the evaluation	Remuneration payable
1	Less than Rs 1 Lac.	Rs 1000.
2	Rs 1 Lac or more than it, but less than Rs 5 Lacs.	Rs 1000 plus 1% of the amount exceeding Rs 1 Lac.
3	Rs 5 Lacs and more.	Rs 5000.

The Governing Body may please consider the recommendation and resolve the rates at which remuneration may be fixed for grading evaluation reports.

The discussions and resolution on the subject was as follows-

Discussion: The subject attracted lot of divergent views. Whether the remuneration should be fixed, based on cost of evaluation or on the person hours likely to be spent on output grading was one point. On the basis of what rates should it be worked out was another point. It was suggested that the departments of Women and Child Welfare and Social Welfare get similar type of grading done. The modalities being followed there can be looked into before fixing the rates.

Resolution: *The decision on the subject is deferred. In the next meeting, data collected from other departments as discussed may be placed and there upon decisions may be taken.*

KEA had contacted the departments of Women and Child Welfare and Social Welfare to find what modalities or rates they were using for making payment in similar cases. The departments have informed that they do not do not have works akin to independent assessment in their departments and hence cannot inform as to what modalities or rates they follow in similar cases.

In the light of the subject and the outcome of inquiry made and detailed above, **it is again requested that the Governing Body may please consider the recommendation of the subject as made in the previous meeting and resolve the rates at which remuneration may be fixed for grading evaluation reports.**

AGENDA SUBJECT 3

TO FURNISH THE ACCOUNTS OF CURRENT RECEIPTS AND DISBURSEMENTS OF THE YEAR 2014-15 UP TO FEBRUARY 2015

The following is the summary of receipts and expenditure up to the end of February 2015 for the year 2014-15.

EXPENDITURE STATEMENT

<u>Sl No.</u>	<u>Particulars</u>	<u>Amount in Rs.</u>
1	Schemes Evaluation Expenses	3868178
2	Salary & Allowances	2613277
3	Salary for Outsource Staff(KEA) (HDD)	5399352
4	Leave Encashment	35922
5	Pension & Leave salary contribution	257607
6	Workshop, Training, Seminar and Meeting Expenses of HDD	194536
7	Payment to Resource Persons(KEA)	78000
8	Meeting Expenses KEA(Technical Meeting)	115982
9	Sitting Fees, Conveyance and Travelling Expenses	77682
10	Books and Periodicals- news paper(KEA) (HDD)	13314
11	Notification Expenses (Advertisement)	300176
12	HR and Accounts Manual Preparation	45925
13	Printing and Stationery & Consumables	298000
14	Telephone and Postage-(KEA, HDD)	87210
15	Office Expenses	31976
16	Vehicle Maintenance	28357
17	Petrol of KEA and HDD vehicles	164968
18	Bank Charges	1720
19	Furniture and Fixtures KEA	191748
20	a) Releases to Zilla Panchayaths (towards preparation of DHDRS)	3600000
	b) Release to Zilla Panchayaths towards printing of DHD Reports	11232000
21	Audit charges	34832
22	Vehicle hiring charges	1030795
23	Filing IT exemption etc.	46508
24	Medical Reimbursement	12376
	Total	29760441

RECEIPT STATEMENT

<u>Sl. no</u>	<u>Receipt from</u>	<u>Amount in Rs.</u>
1	Opening Balance	83829369.56
2	a) Grant in Aid from State Government	7500000
3	b) Deposits for the sponsored Evaluation studies form other Departments/ Agencies	2697496
4	c) Interest on Bank Deposits	7271505
5	d)Grant in Aid from Government of India/ UNDP etc .	825443
6	e)EMD from Agencies	470000
7	f) Refunds	27155
8	g) Miscellaneous (application fee etc.)	105000
	Total	102725968.56

The balance in the “KEA fund” account was Rs.77021380.56 (Rupees Seven Crore Seventy Lac Twenty One Thousand Three Hundred Eighty and paisa Fifty Six only) as on 28.02.2015.

The accounts of the 2014-15 are being maintained as per the provisions of the KEA Finance and Accounts Manual.

The Governing Body is requested to please note the above details and offer suggestions where required.

AGENDA SUBJECT 4

REGARDING THE PROPOSAL OF DROPPING THE HRMS EVALUATION STUDY MADE BY THE CENTRE FOR E- GOVERNANCE

In the fourth Governing Body meeting held on 13.11.2013, approval was given for having external evaluation done of Human Resource Management System (HRMS), Karnataka. After completion of the process prescribed in the Karnataka Transparency in Public Procurement Act and Rules, the study was awarded to M/s Centre for Sustainable Development, Bangalore, in March 2014. The inception report of the study was approved, with alterations, in April 2014.

Before the study could be initiated, the Centre for e-Governance wrote a letter no. CEG/12/HRMS/2012 dated 10.11.2014, requesting that the study need not be taken up as the Government of Karnataka has taken a decision in September 2014 to upgrade the system intended to be studied. A copy of the letter is enclosed along with the subject for ready reference.

Till date no expenditure on the study has been incurred by the Karnataka Evaluation Authority.

The matter is put before the Governing Body with a request to decide as to what course of action needs to be followed in these circumstances.

AGENDA SUBJECT 5

REVISING THE CONTRACT MODALITY AND ENGAGEMENT OF OF CONSULTANT (EVALUATION) FOR ONE YEAR

Mr S. A. Katarki is working in KEA since 01st March 2014 in the capacity of Consultant (Evaluation), engaged through the manpower supply agency named Spywell Agencies, 'Ashraya', # 717/60 A, III Floor, 6th Main, 5th Cross, Vijaynagar, Bangalore. KEA pays Spywell Agencies, Bangalore, Rs.48540 per month, which, after making the statutory deductions and payments, pays Rs 40000 to Mr Katarki. The issue of expiry of the term of contract in February 2015, its renewal or otherwise, is a matter that is being dealt with as an independent subject separately in this meeting.

Mr. M. Ranganna, is working in KEA since 01st August 2013 (renewed once since then) in the capacity of Consultant (Procurement) in accordance with the resolution of the 6th Governing Body meeting held on 31st May 2014 followed by the approval of the Finance department in by the finance department vide approval given by them in file number PD 106 ಕಾಮೌಪ್ತ 2012 paragraph number 49 of note sheet of the file.

The service of Consultant (Evaluation) in KEA is very much required, particularly when many of the posts sanctioned are vacant. And the performance of Mr. Katarki has been exemplary; so much so, that all targets of KEA of the year 2014-15 where he had a part to perform, were exceeded. He has been performing his duties more than just diligently and satisfactorily. In fact he has been performing some functions, which are beyond the scope of duties allotted to him, with all interest and dedication. His services are needed for at least one more year.

It is submitted that the nature of engagement of the two Consultants may be made uniform. **Hence, it is recommended that the Governing Body be pleased to resolve that Mr. S. A. Katarki be engaged on contractual appointment, as has been the case with Consultant (Procurement), at a compensation of Rs 42000 (Rs 40000 per month for the past year with Rs 2000 added for satisfactory service of the completed year, as resolved in subject number 7 of the 7th Governing Body Meeting held on 25th August 2014) from 01st March 2015 for a period of one year, following due procedure.**

AGENDA SUBJECT 6

RENEWING THE CONTRACT PERIOD OF KARNATAKA INSTITUTE OF PUBLIC AUDITORS FOR ONE YEAR

The Karnataka Institute of Public Auditors (KIPA), Bangalore, have been providing the service of Mr. M. C. Tirlapur, the Accounts Officer, on contract basis of one year since 03rd March 2014 with the approvals in subject number of the Governing Body in subject number 16(vii) of its Third meeting (resolving that Accounts Officer should be engaged through KIPA with monthly remuneration to be decided by the President of the Governing Body) and in subject number 4 of its Fifth meeting (approval of the engagement of Mr. M. C. Tirlapur). The contract has expired on 06th February 2015. The service of the Accounts Officer provided by KIPA is necessary for the functioning of the KEA. The performance of Mr. M. C. Tirlapur has been good for the duties he is expected to perform.

Hence, it is recommended that the Governing Body be pleased to resolve that Mr. M. C. Tirlapur, be continued to be engaged as Accounts Officer on contract basis through KIPA for a period of one year from 03rd March 2015, or until his performance is good, whichever is earlier.

AGENDA SUBJECT 7

EXTENDING THE CONTRACT PERIOD OF M/S SPYWELL AGENCIES 4 MONTHS

M/s Spywell Agencies, ‘Ashraya’, # 717/60 A, III Floor, 6th Main, 5th Cross, Vijaynagar, Bangalore, have been providing the services of three employees [including Mr. S. A. Katarki, the Consultant (Evaluation)] on contract basis since 06th February 2014 following the tender dated 09th January 2014. The contract has expired on 06th February 2015. However the contract period of M/s Manpower Services, #35/1, Mandara, 4th Main Road, 11th Cross, Malleshwaram, Opp. Reliance Trends, Bangalore, which provides the services of one Stenographer, one Senior Driver, one Driver and two group “D” employees, expires on 31st May 2015. The contract of M/s Manpower Services has the approval of the Governing Body in subject number 7 of the Sixth meeting. The services of the personnel provided by M/s Spywell Agencies are necessary for the functioning of the KEA.

It is requested that the Governing body be pleased to permit extending the contract period of M/s Spywell Agencies up to 31st May 2015 after which all personnel be got engaged following a new tender called for the purpose. Alternately, the Governing body may be pleased to resolve to permit M/s Manpower Services to provide the personnel (except Mr Katarki for whom there is a separate subject in this meeting) being hitherto provided by M/s Spywell Agencies until 31st May 2015.

AGENDA SUBJECT 8

APPROVAL FOR CONVERTING SOME INTERNAL EVALUATION STUDIES TO EXTERNAL EVALUATION

In case of the following studies, the Terms of reference were sanctioned for getting the Evaluations done internally i.e. at the cost of the department/parastatal.

However, the concerned departments/parastatals requested later to conduct the evaluations externally i.e. at the cost of KEA for reasons mentioned against each of them as follows-

Sl. no.	Name of the Study	Date of Sanction of ToR	Amount paid to KEA for Evaluation in Rupees	Reason for converting Internal evaluation to External
1.	Evaluation study of Specialized Skill Development Institutions (SSDIs) of Industries and Commerce Department.	14.10.2014	0	The department has requested for External evaluation citing no funds available for evaluation with them.
2.	Evaluation of Kaigarika Vikasa Scheme.	21.04.2014	530000	Part cost is paid. Department is going to give more funds too, but that is less than the actual cost of study being Rs.
3	Evaluation of Functions & Outcome of District Level Single Window Clearance Committee (DLSWCC).	21.04.2014	250000	Part cost is paid. Department is going to give more funds too, but that is less than the actual cost of study being Rs.
4.	The Scheme of Financial Assistance For Self Employment to Nomadic and Semi Nomadic Tribes implemented by Backward Class Development Corporation Ltd for the Period 2009-10 to 2013-14.	30.08.2014	0	The Corporation has requested for External evaluation citing no funds available for evaluation with them.

5.	Microcredit loan Scheme implemented by the D.Devaraj Urs Backward Class Development Corporation Limited	30.08.2014	0	The department has requested for External evaluation citing no funds available for evaluation with them.
6.	Streeshakthi scheme in Karnataka State for the period 2009-10 to 2013-14.	30.08.2014	0	The department has requested for External evaluation citing no funds available for evaluation with them.
7.	Ksheerbhagya Scheme of Government of Karnataka implemented through Education and Women and Child Welfare departments and Karnataka Milk Federation from 01st Aug-2013,	30.08.2014	0	The department has requested for External evaluation citing no funds available for evaluation with them.
8.	Study on Utilisation Pattern of institutional loan availed by Self Help Groups at Concessional interest rates through Co-operative institutions.	23.06.2014	455296	Full cost of study is paid to KEA by the department.
9	Evaluation of Milk Incentive scheme of the Department of Animal Husbandry and Veterinary Services, Government of Karnataka from 2008-2013.	21.04.2014	0	The department has requested for External evaluation citing no funds available for evaluation with them.
10	Evaluation of the performance of Karnataka State Coir Development Corporation Limited.	21.04.2014	495000	Full cost of study is paid to KEA by the Corporation.
11	Evaluation of the housing program implemented by the Rajiv Gandhi Housing Corporation in Karnataka.	21.04.2014	495000	Part cost is paid, but that is less than the actual cost of study being Rs.
12	Evaluation of the Crop Loan Assistance at Concessional Rates of Co-operation department.	23.06.2014	375000	Full cost of study is paid to KEA by the department.

It is requested that the Governing body be pleased to permit the conversion of the above mentioned Internal Evaluation studies to External.

AGENDA SUBJECT 9

TO PROVIDE FOR THE PAYMENT OF A SATISFACTORY SERVICE ALLOWANCE TO OFFICE STAFF AND DRIVER IN KEA

In the 6th subject on the agenda fifth Governing Body meeting held on 24th March 2014, the request of M/s S. A. Manpower Services Private Limited for enhancement of the remuneration of personnel (office staff and one driver) was discussed. It was then resolved to continue with the same remuneration for the time being. Accordingly it has been done.

All but two of the personnel provided by them are working for a period of two years or more. They have been working satisfactorily too. They have been requesting for an increase in their remuneration citing their work experience and cost of inflation since the time they have been working in KEA. At least the latter is a well known fact and thus the request genuine.

In the 7th subject on the agenda of the seventh Governing Body meeting held on 25th August 2014, the subject of payment of a satisfactory service allowance for Consultants for Procurement and Evaluation was taken up. The Governing Body resolved there on as follows-

“The Consultants for Procurement and Evaluation of KEA may be given “Satisfactory Service Allowance” for every completed year of satisfactory service rendered by them in KEA at the rate of 5% of the honoraria per completed year. The CEO of KEA should get an appraisal of their satisfactory service, or record it himself/herself, before allowing the payment of the 5% allowance.”

Drawing parity between Consultants and office staff and driver, and without violating the resolution of the Governing Body in its fifth meeting dated 24th March 2014 cited above resolved (to continue with the same remuneration for the then time being), it is requested that the **Governing body be pleased to resolve to give a “Satisfactory Service Allowance” to office staff and driver at the rate of 5% for every completed year of engagement in KEA, counted with reference to and with effect from 01st April 2015, without any arrears payable. It may also be resolved that as in the case of Consultants, the CEO of KEA should get an appraisal of their satisfactory service, or record it himself/herself, before allowing the payment of the 5% allowance.”**