

Terms of Reference for Evaluation of Destitute Cottages

- 1. Title:** 'Evaluation of Destitute Cottages'
- 2. Department/Agency implementing the scheme/programme:** Women and Child Department, Government of Karnataka.
- 3. Background information:** The Government of Karnataka has been supporting NGOs to run Destitute Cottages to provide care protection, shelter, education and other needs to destitute, orphaned and neglected children. This is a district sector scheme administered by Zilla Panchayat. Financial assistance is provided by Zilla Panchayat to the NGOs @ Rs. 400 per for food, clothing and shelter for each child and Rs. 50 for the rental per month per child. A non recurring expenditure of Rs. 500 per child per year is also provided to the NGO to meet medical and other non-recurring expenses. This is expected to constitute about 90% of the total cost on the child and is fully borne by Govt of Karnataka. The remaining cost (i.e. 10%) is expected to be borne by the NGO running the Destitute Cottages. Each Destitute Cottage is expected to have a maximum 25 children at any time. Cottages for boys and girls should be maintained separately. At present 335 Cottages are functioning in different districts and taluks in the state.

The Destitute cottages are expected to provide friendly and hospitable environment for the education, growth and well being of the destitute children. If a child crosses 18 years of age and attains adulthood, he/she is expected to leave the Destitute Cottage and work and earn livelihood independently. In rare cases of continuing education, the child may be allowed to continue in the Destitute Cottage and pursue the studies. The ultimate object of the scheme is to rehabilitate the destitute children as normal citizen in the community. Overall, the effort is to ensure the destitute grow up and lead normal life.

- 4. Evaluation scope, purpose and objectives:** The scheme covers the entire State. The cost norms of the scheme were fixed many years before. The number of destitute children is also going up year by year. In this background, the Government of Karnataka intends to take up an evaluation of the scheme to check the actual number of children benefitted by the scheme, the quality of support provided to them and the final impact on their lives. Most of the children are sent to schools and some of them are in due course lodged in the Social welfare hostels. There is a good possibility of children being enrolled in both the places on full time basis. The proposed evaluation is expected to bring out the impact of the scheme, check its effective implementation and suggest measures for its further improvement.

5. Evaluation questions: The following are the list of evaluation questions:

- i. How many destitute cottages are functioning effectively in the state?
- ii. What is average number of children taking shelter in them annually?
- iii. Is there any duplication or falsification in the enrolment of destitute children?
- iv. What is the average living cost per child per month. Is it being met adequately?
- v. Are the scheme guidelines are being adhered to by the NGOs running the Cottages?
- vi. What is the quality of life the destitute children are able to enjoy?
- vii. What proportion of destitute children are rehabilitated and how effectively?
- viii. Whether any destitute children are not admitted because of the capacity constraints.
- ix. What is the reason for fluctuations in the annual performance of the scheme?
- x. Is there any overlap or duplication of with any other program of any other Department?
- xi. How could the program be implemented better in the future?

6. Evaluation methodology: At least 2 Destitute Cottages should be selected randomly in each district and their functioning in the last 5 years has to be evaluated thoroughly using scheme guidelines. The facilities provided to the children and the quality of life enjoyed has to be assessed and verified with all the children currently lodged in the selected Cottage. At least 5% of the children who left the Destitute Cottages should be contacted to see if the transformation and their establishment as normal citizens are satisfactory. Interviews should be conducted with the NGOs running the Cottages, social workers, school teachers, trainers and officers of the various Depts concerned to ascertain improvements needed for the scheme.

7. Deliverables and time schedule: The Line Department concerned will provide the required information and data to the prospective applicants. Successful Consultant is expected to adhere to the following timelines and deliverables:

- a. Work Plan for the proposed study should be submitted within 30 days after the release of first installment of the contract sum.
- b. Primary data collection should be completed within 3 months after the work plan is approved by KEA.
- c. Draft evaluation report should be submitted within one month after completing field data collection for approval by a joint team of KEA and Line Department/Agency officers.
- d. Final evaluation report should be submitted within one month after the draft report is approved.

Thus excluding the time taken for approval, the evaluation study should be completed in 6 months' time.

8. Cost and schedule of budget releases: Cost will be determined through open competitive bidding process based on the sample size, followed by negotiations if necessary.

Output based budget release schedule is as follows:

- a. 30% of the contract cost will be released on signing of the MoU/contract agreement.
- b. 30% will be released after the Work Plan is approved.
- c. 20 % will be released after the draft evaluation report is approved.
- d. 20% will be released after the final report is submitted.

Income tax @10% will be deducted from each payment. In addition, the consultant is expected to pay service tax @12.36% at their end.

- 9. Qualifications of the consultants and method of selection:** Consultant organization for the study will be selected through a competitive bidding process using two stage system. In the first stage applications will be scrutinized for technical competence. In the second stage price bids of only those who are technically qualified will be considered. Academic/research/consulting/social service related organizations who have 5 years of prior experience in evaluating child rights may apply for the consultancy. They should have one Sociologist and one psychologist in the investigators team.
- 10. Ensuring quality:** The evaluation report and its findings must demonstrate highest professional standards on par with national and international studies.
- 11. Providing oversight:** Karnataka Evaluation Authority will provide the oversight for the study. All technical aspects of the study are subject to their approval.
- 12. Contact person to get further details about the study:** Any further information on the proposed study can be obtained from Ms Bharati Devi, Research Assistant, Women and Child Welfare Department, M S Building, Bangalore – 560001, Ph: 080 22353777.

Approved -
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